



BEJOY NARAYAN MAHAVIDYALAYA

(GOVT. SPONSORED)
NAAC ACCREDITED

P.O. ITACHUNA, DIST. HOOGHLY, PIN - 712147

website : www.bnmv.ac.in ✪ e.mail ID : bnmv2012@yahoo.in

1st page

Ref. No.

Date. 09.01.2020

From

Dr. Parasuram Kamilya
Associate Professor and PI
Department of Botany
Bejoy Narayan Mahavidyalaya
Itachuna, Hooghly-712 147

Dr. Saroj Kumar Ghosh
Assistant Professor and Co-PI
Department of Zoology
Bejoy Narayan Mahavidyalaya
Itachuna, Hooghly-712 147

To
The Block Development Officer
Pandua Block
Pandua, Hooghly-712 149

January 09, 2020

Sub: Appeal for land preparation

Sir/Madam,

With due respect, we state that we have submitted a project proposal entitled "**Biodiversity Conservation-Education Center**" on December 02, 2019 to "**The West Bengal Biodiversity Board**" for approval. The cost for land preparation is beyond their jurisdiction. The major objectives of the project for the development of our college campus have been mentioned in the 2nd page of the submitted project proposal.

In this connection, we request you kindly to design our land located in the marked areas of the map in the submitted proposal with the supply of labours and additional requirements essential for this purpose.

If you so desire, you may visit our place.

Thanking you,

Yours sincerely,

PKamly
7.1.2020
1. Dr. Parasuram Kamilya

Saraj Kumar Ghosh
09/1/2020
2. Dr. Saroj Kumar Ghosh

Enclosure:

Xerox Copy of submitted project proposal

Forwarded
Dr. Saraj Kumar Ghosh
09/1/2020
- for Principal
Bejoy Narayan Mahavidyalaya
Itachuna Hooghly



WEST BENGAL BIODIVERSITY BOARD
(Department of Environment, Government of West Bengal)

Date: 26/08/2020

No. 637 /IV(Bio)-2/2020

To
Dr. Parasuram Kamilya
Department of Botany,
Bejoy Narayan Mahavidyalaya,
Itachuna, Hooghly - 712 147

Sub:- Approval of the project for creation of Biodiversity Conservation-Education Centre at the campus of Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly.

Sir,
With reference to above the undersigned is to convey approval of the State Board for the above cited project and sanction of financial assistance of ₹3,15,000 (Rupees Three Lakh Fifteen Thousand) only to meet the project cost under the following terms & conditions. The balance fund Rs.1,93,000/- (Rupees One Lakh Ninety-three thousand) only for the project will be disbursed on the basis of achievements of the project and availability of the fund from Environment Department, GoWB

A) Name of the Project:

Creation of Biodiversity Conservation-Education Centre at the campus of Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly.

B) Scope of the Project:

- 1) To develop an area of 21600 sq.ft. for plantation of locally threatened indigenous trees including fruit plants;
- 2) To develop an area of 6200 sq. ft. as a butterfly garden;
- ✓ 3) To develop an area of 10110 sq. ft. as medicinal plants garden; ✓
- 4) To develop & maintain wild patches in an area of 6000 sq. ft. in the campus;
- 5) To develop an area of 5000 sq. ft. as a nursery for locally threatened plants and facilitate dissemination for plantation;
- ✓ 6) To develop an area of 13000 sq. ft. into 02 on-farm ex-situ conservation sites for locally threatened indigenous crop with seed bank;
- ✓ 7) To develop an area of 5800 sq. ft. as wild fungal garden maintaining the conducive microclimate for sustaining other cryptogamic species.
- 8) To restore some fresh water aquatic bodies with an added total area of 24250 sq.ft. for conservation of aquatic plants and indigenous fish;
- 9) To organize 04 awareness programmes with different stakeholders on biodiversity conservation;
- 10) The centre has to be maintained with a view to allow students to visit the site for education and awareness generation purpose.

C) Duration of the Project

2 (two) years.

D) Area to be covered:

Campus of Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly.

E) Financial Assistance for the Project (1st year)

- a) ₹3,15,000 (Rupees Three Lakh Fifteen Thousand) inclusive of all.
- b) No additional payment will be made for any other purpose.

contd. p.2

Money Receipt
Bejoy Narayan Mahavidyalaya
P.O.-Itachuna, Dist-Hooghly, 712147

Received a sum of Rs.1,60,000/- (Rupees one lakh sixty thousand) only from West Bengal Biodiversity Board as 1st Installment of the Project Vide Ref. No.637/IV(Bio)2/2020, Dated. 26.08.2020 by N.E.F.T. No.....

Date.....

Date-

*Forwarded for onward
submission to the
authority.*

10/09/2020

Principal
Bejoy Narayan Mahavidyalaya
P.O. - Itachuna, Dist. Hooghly.

PK Banerjee
10.09.2020

Signature



WEST BENGAL BIODIVERSITY BOARD

(Department of Environment, Government of West Bengal)

Memo No.: 268 /1V(Bio) - 1/2020

Date: 12/04/2022

From: Dr. S. N. Ghosh
Sr. Research Officer

To: Dr. Parasuram Kamilya
Associate Professor, Dept. of Botany,
Bijoy Narayan College, Itachuna,
Dist. Hooghly, Pin - 712147

Sub.: Financial assistance for the project entitled 'Creation of Biodiversity Conservation - Education Centre at the campus of Bijoy Narayan College, Itachuna, Hooghly'.

Sir,

I would like to inform you that the 2nd installment of financial assistance of **Rs. 1,00,000/-** (Rupees One lakh only) for the project entitled 'Creation of Biodiversity Conservation - Education Centre at the campus of Bijoy Narayan College, Itachuna, Hooghly' has been transferred by NEFT dated 27/04/2022 via Indian Bank, Ultadanga.

You are requested to acknowledge receipt of the same and kindly submit all the required documents, if any.

Thanking you,

Yours faithfully,

(S. N. Ghosh)

Prani Sampad Bhawan (5th Floor), Block: LB-2, Sector: III, Salt Lake City,
Kolkata- 700 106, West Bengal, India

Phone: 033 2335 2731/5954, Telefax: 033 2335 2763, Email: biodiversity.wbbb@gmail.com, biodiversity.wbbb@nic.in
Website: www.wbbb.wb.gov.in

MGNREGA



WORK NAME

**Re-excavation of B,N Mahavidyalay Pond
Under Bio Diversity Project**

WORK CODE-3206004005/WH/203030456274

WORK START DATE-20/02/2021

WORK END DATE-

ESTIMATED COST-730854.00

MANDAY-

Executed By

MANUJAYET

Office of the Itachuna-Khyanyan Gram Panchayet

Vill - Khyanyan , P.O - Khyanyan , Dist- Hooghly , Pin - 712157



Dated : 01/12/2021

NIT NO - 2312 /2021

Annexure -1
Sec Section -6.5
NOTICE INVITING TENDER FOR WORKS CONTRACT

Notice Inviting e-Tender No.- 2312 /2021

[For viewing Tender :- www.wbtenders.gov.in]

Pradhan, Itachuna-Khyanyan Gram Panchayet, invites percentage rate e-tender for the works detailed in the Table below. (submission of Bid through online)

Annexure-A

Table with 10 columns: Sl No., Name of the Work, Site Details, Source of Fund, Description, Unit, Rate (Rs), Total Quantity, Total Amount, Total Materials Cost (In Rs.), Earnest Money 2% (In Rs.), Required Credential (Similar Work), Supply of Completion Period, Tender Form Amount (In Rs.).

Block Plantation at Bejoy Narayan Mahavidyalaya a under Bio Diversity Project

ITACHUNA BEJOY NARAYAN MAHAVIDYALAYA

MGNREGA

Rs.18,94,263.64

Rs.37,885.00

40% of Estimate Cost

15 DAYS

Rs.750.00

N.B. - 1. Eligibility of Bidder - Bonafied, reputed, reliable, experienced and resourceful contractor or un-employed engineers co-operative societies having requisite credential of same type of work in any Govt./ Semi Govt. Concern.

2. Earnest money - (1.2% of the estimated Amount put to Tender) The amount of earnest money has to be deposited in the account No. 1865010000781, PFCB, KHANYAN BR. PSC, UCAORRFBFC (in favour of the PRADHAN, ITACHUNA KHANYAN GRAM PANCHAYET) by any means (RTGS/NEFT or any other) and the documentary proof of such deposition is to be accompanied with the technical bid. The Earnest money will be converted as security deposit for the Government order in force should submit an application including supporting Government order claiming exemption of EMD or any such document and same need to be uploaded. Cost of Document - The amount of cost of tender document has to be deposited by Cash at ITACHUNA KHANYAN GRAM PANCHAYET and the documentary proof of such deposition is to be accompanied with the technical bid.

[Tenders without EMD & CD shall not rightly be rejected and bid documents submitted by the bidder will not be opened.]

3. Maintenance period -06 Months from the date of completion. In the event of e-filing intending bidder may download the tender document from the website www.wbtenders.gov indirectly with the help of Digital Signature certificate and necessary cost of tender documents & earnest money may be remitted through demand draft issued from any nationalized bank in favour of the Pradhan, Itachuna-Khyanyan Gram Panchayet and also to be documented through e-billing (scan copy is to be submitted). The original part of online submission of tender fees, EMD (Earnest money Deposit) and other original document should be submitted physically for verification to the office of the undersigned as per the date and time schedule given in the tender. Technical Bid & Financial Bid both will be submitted concurrently duly digitally signed in the www.wbtenders.gov.in as per the time schedule. The document submitted by the bidder should be properly indexed & digitally signed.

1. Both technical document & Financial Bid are to be submitted in technical (Statutory & Non- Statutory Folder and financial folder concurrently duly digitally signed in the website www.wbtenders.gov.in.

2. The financial offer of the prospective tenderer will be considered only if the Technical Document (both statutory & non-statutory) of the

3. Eligibility criteria for participation in the tender

1) The prospective bidders shall have satisfactorily completed as a prime agency during the last 3 (three) years from the date of issue of this notice. Credential mentioned above as noted above against each serial number under the authority of State/Central Govt./ Central Govt, undertaking /Statutory Bodies constituted under the statute of the Central/ State Govt, and having a magnitude of 40 (Forty)% of the amount put to tender (Non Statutory Documents).

ii) P. Tax deposit challan for the current fin. year, PAN Card, 15 digit Goods & Services Tax Payer Identification Number (GSTIN) under GST Act, 2017, has to be accompanied with the technical bid document (Non- Statutory Documents) & relevant GST Rules shall be applicable. IT Return of last Assessment Three Year should be submitted along with the tender documents. Non production of the documents will lead to cancellation of bid.

4. Registered Partner Ship Dead in case of partnership firm has to be submitted. The company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, where uploading any tender for on behalf of company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the director of such company or the partners of such firm to upload such tender. (Non- Statutory Documents)

5. Joint venture will not be allowed.

6. The tenderer shall establish field testing laboratory equipped with requisite instrument and technical staffs according to the requirements of works to be executed.

7. Payment will be made as and when fund is available from the concerned source. No claim whatsoever for R.A bill payment. Only final bill will be paid for this work. Contractors are requested to quote their rate accordingly.

8. No arbitration is allowed in this contract.

9. 8 (Eight)% value of the work will be deducted as Security deposit from the progressive / final bill & 10 (ten) % Security deposit (including the 2% earnest money) retained as security deposit which will be released after as per tender notice from successful completion project. Agencies have to arrange land for Rent & Machineries, storing of materials labour shed, Lab rotary etc. water and electricity at their own cost and responsibility.

Signature of Pradhan, Itachuna-Khyanyan Gram Panchayet. Itachuna-Khyanyan Gram Panchayet

10. No material will be issued from the department.
11. Contractors shall have to comply with the provisions of A) the contract labour (regulation Abolition) Act, 1917 B) apprentice Act.1961 & C) Minimum wages Act, 1948 of the notification the of or any laws relating thereto and the rules made and order issued there under from time to time.
12. The schedule of rates : as given in BOQ
13. During scrutiny if it comes to notice of the tender inviting authority that the credential or any other paper found incorrect / manufacture / fabricated, that bidder would not be allowed to participate in the tender and that application will be reject without any prudence.
14. The authority reserves the right to cancel the NIT due to unavoidable circumstance and for the no claim will be entertained.
15. Bids shall remain valid as mentioned above. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
16. Before submission of tender, the tenderer shall have to acquaint by actual visit to the site as regards prevailing conditions and tenderer submitting tender shall be deemed to have done so. He must acquaint himself with local conditions of labour, material, transport, electricity, water, Panchayat regulations etc.
17. The Contractor's responsibility to keep the road opens to all kind of traffic during the execution of work. No claim what-so-ever will be entertained for idle labour , establishment cost of hire & labour charges of tools & plants and any unwanted incidents etc. at any circumstances.
18. Date and Time Schedule:

No.	Particulars	Date	Time
1	Date of uploading of NIT and other document (s)	03/12/2021	4.30 pm
2	Date of start of downloading the documents. Etc.	03/12/2021	5.00 pm
3	Date of closing of downloading the documents, etc.	14/12/2021	2.00pm
4	Date of start of submission of Technical Bid & Financial Bid	03/12/2021	5.00pm
5	Date of closing of submission of Technical Bid & Financial Bid	14/12/2021	5.00pm
6	Date of opening of Technical Bid at office of the Itachuna-Khanyan Gram Panchayat	16/12/2021	3.00pm
7	Date of producing the original Documents for Verification, if found necessary by the Tender Committee	16/12/2021	3.45pm
8	Date of opening of Financial Bid at office of the Itachuna-Khanyan Gram Panchayat	21/12/2021	3.00pm
9	Duration of Bid Validity	180 Days from the Date of Publish	
10	Officer Inviting Bid	The Pradhan, Itachuna-Khanyan Gram Panchayat	

4. The contractor shall pay of charge & fees legally payable for act out of their works & hold the employer free of such cost.
5. Contractor has to execute the work on strict supervision of the N.S. / Authority.
6. Decision of authority will be final & binding on contractor in case of any dispute.
7. Contractor has to arrange to display the signboard at the site before starting the job indicating the following or as per proforma.
- i) Name of the work.
ii) Name& nature of the contract.
iii) Name of the Executing Agency.
iv) Name & Address of the Contractor.
v) Estimated amount.
vi) From which fund the work is being executed
vii) Time of completion.
8. All tools, plants, & machineries including vibratory, road roller etc. required to execute the Contract, has to be arranged by Contractor at his own cost.
9. The works are time bound project & time of completion of work should be strictly followed.
10. The undersigned reserves the right to ask the tenderer to submit analysis of the quoted rate at any point.
11. Audited Accounts of last financial year will have to be submitted in case of Engineers Co-operative societies & Labour Co-operatives. The tender forms are to be received by the Chairman or Secretaries or any member of the Society having proper power of attorney, Credential of similar type of works as noted above against each serial number will have to be produced in case of Engineer Co-operative Societies.
12. The agency should have to obtain registration certificate and Labour license from the Regional Labour Office in respect of building and other construction workers welfare "Cess Act" 1996 within ten days from the date of issue of work order failing of which termination of contract will take effect as per rule.
13. Time is the essence of contract. The successful contractor must start the work within seven days from the date of signing of agreement / contract failing which the undersigned may cancel the work order & contract and forfeit the earnest money. The work should be completed within the prescribed time. No extension of time will be allowed except in special cases if it is found that the delay caused due to such reason which is beyond the control of the contractor and on the issue whether any reason is beyond the control of the contractor, the decision of the undersigned shall be final.
- (a) A penalty @ 0.1% (Zero point One percent) of the value of work may be imposed on per day of delay.
- (b) If during execution of work it is found that the progress of work is very slow and the contractor failed to speed up the work even after repeated reminders and the work is going to be delayed unnecessarily due to fault on part of contractor and / or the quality of work is not as per the plan & estimate and the contractor does not make required rectification after being so instructed, the work order and contract shall be cancelled, the earnest money shall be forfeited, the contractor may be blacklisted and claim of payment of work already executed before such termination, may not be considered or entertained.
- (c) In case of such mid-term termination of the work order and contract, the undersigned may also proceed to get the balance work completed by engaging other contractor/s agencies or departmentally. The excess expenditure if any, due to such a step would be recoverable from the unpaid bills of the defaulting contractor, if claim of such bills has not been forfeited at the time of termination of work order and contract as mentioned at point-(b) above.
31. Income Tax @ 1 / 2 % (as applicable), relevant GST Rules under GST Act, 2017 shall be applicable in the time of billing, Labour Welfare Cess @ 1% and other statutory deductions at the Govt. prescribed rate will be deducted at source during payment of each bill (R/A or Final). (Rate may be changed as per direction of competent authority)
32. @ (Eight)% value of the work will be deducted as Security deposit from the progressive / final bill & 10 (ten)% Security deposit (including the 2% earnest money) which will be released after one year from the date of completion subject to condition that no defect appears in the work. In case of defects found within one year the same should be repaired properly by the contractor in his own cost and after repairing, the earnest money may be released in full or part depending on the nature of defect.
33. For materials that will be used in the road construction against which payment of royalty to competent authority is mandatory under any existing act or rule, original copies of Challan/s as proof of deposition of royalty is/are to be produced at the time of processing of bill filling which bills shall not be entertained.

INSTRUCTION OF BIDDERS

Instruction / Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

1. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://wbidders.gov.in>. The contractor is to click on the link for e-Tendering site as given on the web portal.

2. Digital Signature Certificate (DSC):

Each contractor is required to obtain a class-11 or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause-1 of Guideline to Bidder. DSC is given as a USB e-Token.

3. Collection of Tender Documents:

The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. Participation all SI No. of above mentioned Works:

5. Submission of Tenders:

5.1 General process of submission:

Tenders are to be submitted through online to the website stated in CL.1 in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Tender form no. 2911(i) & NIT with all agenda & corrigendum (download & upload the same Digitally Signed). Quoting rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911(i), the tenderer liable to summarily rejected. v) Special Terms, Condition & Specification of works, Drawings(if any).

Note:- Tenders will be summarily rejected if any item in the Statutory cover is missing.

A-2.Non Statutory/ Technical Documents Cover Containing

i) Professional Tax (PT) deposit receipt challan for the current financial year, Pan Card, Sahaj (ITR-I) for the last three financial year, VAT Registration Certificate for the current financial year.

ii) Registration Certificate under Company Act, (if any)

iii) Registered Deed for partnership Firm/ Article of Association & Memorandum.

iv) Power of Attorney (For partnership Firm/ Private Limited Company, if any)

v) Clearance Certificate for the Current year issued by the Assistant Register of Co-Op(s) (ARCS) by laws are to be submitted by the Registered labour Co-Op(s) Engineers Co-Op(s).

vi) Credential certificates for completion of at least one same type of work under the authority of state/central Govt, statutory bodies under State/Central Govt, constituted under the statute of the state/State Govt, having a magnitude 50 (fifty) per cent of the estimated amount put to tender in a single work order during the last 03(three) years prior to the date of issue of this NIT is to be furnished.

vii) Self certified document in favour of financial capability to carry out the works.

Note:- Failure of submission of any of the above mentioned documents (as stated in A1 & A2) will render the tender liable to summarily rejected for both statutory & non statutory cover.

THE ABOVE STATED NON STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER. Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non statutory folder. Next click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

viii) Credential Certificate must be sign by Technical Person.

9) The Technical proposal should contain scanned copies of the following further in two covers (folders): A-1- Statutory Cover Containing, Prequalification Application, Tender form no. 2911(i) & NIT with all agenda & corrigendum (download & upload the same Digitally Signed). Quoting rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911(i), the tenderer liable to summarily rejected.

v) Special Terms, Condition & Specification of works, Drawings(if any).

Note:- Tenders will be summarily rejected if any item in the Statutory cover is missing.

A-2.Non Statutory/ Technical Documents Cover Containing

i) Professional Tax (PT) deposit receipt challan for the current financial year, Pan Card, Sahaj (ITR-I) for the last three financial year, VAT Registration Certificate for the current financial year.

ii) Registration Certificate under Company Act, (if any)

iii) Registered Deed for partnership Firm/ Article of Association & Memorandum.

iv) Power of Attorney (For partnership Firm/ Private Limited Company, if any)

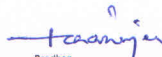
v) Clearance Certificate for the Current year issued by the Assistant Register of Co-Op(s) (ARCS) by laws are to be submitted by the Registered labour Co-Op(s) Engineers Co-Op(s).

vi) Credential certificates for completion of at least one same type of work under the authority of state/central Govt, statutory bodies under State/Central Govt, constituted under the statute of the state/State Govt, having a magnitude 40 (fifty) per cent of the estimated amount put to tender in a single work order during the last 03(three) years prior to the date of issue of this NIT is to be furnished.

vii) Self certified document in favour of financial capability to carry out the works.

Note:- Failure of submission of any of the above mentioned documents (as stated in A1 & A2) will render the tender liable to summarily rejected for both statutory & non statutory cover.

THE ABOVE STATED NON STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER. Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non statutory folder. Next click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.


Pradhan
Itachuna Khayan Gram Panchayat

Prodhan
Itachuna-Khanyan Gram Panchayat

Sl No.	Category Name	Subcategory Description	Details
A.	Certificates	Certificates	1. PAN. 2. F.TAX (Challan) & Certificate 3. IT-Saha (ITR-I) for last financial years as mentioned. 4. GST Registration No.
B.	Company details	Company details-1	1. Proprietorship Firm (Trade License). 2. Partnership Firm (Partnership Deed, Trade License) 3. Society Registration Copy. 4. Power of attorney.
C.	Credential	Credential -1	1. Same Type of work's, Work order, Payment Certificate & Completion Certificate which are applicable for eligibility (i.e. Last 3 Financial Year- 2017-18,2018-19 & 2019-20)
D.	Financial capability	Certificates	1. Self-certified documents for carry out the work.

5.3. Financial proposal:

i) The financial proposal should contain the following documents in one over (folder) Le Bill of Quantities (BOQ) the contractor is to quote the rate (Percentage above/below/at par) online through computer in the space marked for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

6. Opening & evaluation of tender:

Opening of Technical proposal:-

Technical proposals will be open by the Pradhan, Itachuna-Khanyan Gram Panchayat

i) Intending tenderers may/ remain present if they so desire.

ii) Cover (folder) statutory documents would be open first & if found in order and correct, cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the statutory & no statutory documents the tender will summarily be rejected.

iii) Decrypted (transformed in to read able formats) documents of the non statutory cover will be downloaded & handed over to the tender evaluation committee.

iv) Uploading of summary list of technically qualified tenderers.

N.B: While evaluation, the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if those are not produced within the stipulated time frame, their proposals will be liable correction.

Opening and evaluation of Financial Proposal:

i) Financial proposals of tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.

ii) The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time

7. Acceptance of Tender:

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/Letter of Acceptance. The Letter of Acceptance will constitute the formation of the Contract. The Agreement in W.B.F. No. 2911(i) will incorporate all necessary documents as per N.J.T. all corrigendum, special terms& condition, specification of work, Drawings, different filled up forms, B.O.Q, and the same will be constituted between the Accepting Authority and the successful Bidder.

8. Penalty for suppression / distortion of facts:

Submission of false document by tenderer is strictly prohibited & if found the tenderer will be suspended from participating in e-tenders platform for a period of 3(three) years. In addition this user ID will be deactivated & Earnest money Deposit (EMD) will stand forfeited.


9. REJECTION OF BID:

The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (tender accepting authority) action.

Memo No: ... 2312 (11)/2021

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

1. The S.D.O., Chinsurah Sadar Sub-Division
2. The Block Development Officer, Pandua Block
3. The Office in Charge, TathyMitraKenda
4. The Librarian, Bhambha Bamdhab Rural Librav.
5. Notice Board of the Gram Panchayat
6. D.M. Hooghly
7. D.E. HZP
8. Savapati, Pandua Panchayat Samity, Pandua, Hooghly.
9. Station Master, Khanvan Railway Station.
10. Website.


Pradhan
Itachuna-Khanyan Gram Panchayat
Date: 01/12/2021

Pradhan
Itachuna-Khanyan Gram Panchayat

FORM 1

APPLICATION FOR TENDER

(To be typed in company letter pad, scanned and uploaded)

To

The Pradhan,
Office of the Itachuna-Khanyan Gram Panchayat
VIII - Khanyan, P.O - Khanyan, Dist- Hooghly, Pin - 712157

Tender No:

Serial No of Work applied for:-

Amount put to tender : Rs

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/we hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per Tender no and Serial no stated above.

I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this day of 20

Full name of applicant:

Signature:

In the capacity of:

Duly authorized to sign bids

For & on behalf of (Name of Firm):

(In block capitals) Office address:

Telephone no(s) (office):

Mobile No:

Fax No:

E mail ID:

FORM 2

Declaration against Common Interest

(To be typed in Company Letter Pad, scanned and uploaded)

To

The Pradhan,
Office of the Itachuna - Khanyan Gram Panchayat
VIII - Khanyan, P.O - Khanyan, Dist- Hooghly, Pin - 712157

I/We, Sri /Smt., the authorized signatory on behalf of do

hereby affirm that I/We/any of the member of

_____ bidding against NIT No SI. Do not have any common interest either as a partner on any Partnership Firm / Consortium as a Proprietor / Owner of any other firm in

the same serial for the work I / We want to participate.

Date: Signature of bidder

Pradhan
Itachuna-Khanyan Gram Panchayat
VIII - Khanyan, P.O - Khanyan, Dist- Hooghly, Pin - 712157

Copy forwarded for information and taking necessary action for wide publicity to>


Memo No: ... 2312 (11)/2021

Date:- 01/12/2021

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

1. The S.D.O., Chinsurah Sadar Sub-Division
2. The Block Development Officer, Pandua Block
3. The Office in Charge, TathyMitraKenda
4. The Librarian, Bhambha Bamdhab Rural Librav.
5. Notice Board of the Gram Panchayat
6. D.M. Hooghly
7. D.E. HZP
8. Savapati, Pandua Panchayat Samity, Pandua, Hooghly.
9. Station Master, Khanyan Railway Station.
10. Website.

Pradhan
Itachuna-Khanyan Gram Panchayat


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Itachuna Khanyan Gram Panchayat

Pradhan
Itachuna-Khanyan Gram Panchayat

Office of the Itachuna-Khyanyan Gram Panchayet

Vill - Khyayyan , P.O - Khyanyan , Dist- Hooghly , Fin - 712157



Dated: 01/12/2021

NIT NO - 2313 /2021

Annexure -I
See Section -6.5
NOTICE INVITING TENDER FOR WORKS CONTRACT

Notice Inviting e-Tender No.- 2313 /2021

(For viewing Tender:- www.wbtenders.gov.in)

Pradhan, Itachuna-Khyanyan Gram Panchayet, invites percentage rate e-tender for the works detailed in the Table below. (submission of Bid through online)

Annexure-A

Sl No.	Name of the Work	Bid Details	Source of Fund	Description	Unit	Rate (Rs)	Total Quantity	Total Amount	Total Materials Cost (In Rs.)	Earnest Money % (In Rs.)	Required Credential (Similar work)	Supply of Completion Period	Tender Form Amount (In Rs.)	
1	Block Plantation of Medicinal Plants at Bejoy Narayan Mahavidyalaya under Bio Diversity Project	ITACHUNA BEJOY NARAYAN MAHAVIDYALAYA	MGNREGA	1	Coconut rope	kg	155.00	7.50	Rs.1,162.50	Rs.14,21,150.04	Rs.28,423.00	40% of Estimate Cost	15 DAYS	Rs.750.00
2				Lime dust	kg	100.00	7.50	Rs.750.00						
3				Farm Yard Manure/Cowdung (@ max 20% moisture content)	kg	5.00	4212.40	Rs.21,062.00						
4				Vermi Compost	kg	17.00	2100.20	Rs.35,805.40						
5				Neem khol or other Oil seed cake	kg	88.70	68.50	Rs.11,575.88						
6				Carbofuran-3G	kg	118.00	21.00	Rs.2,316.82						
7				Oleum Tenuiflorum / Krishna Tulsii	no	24.50	2062.50	Rs.50,531.25						
8				Terminalia chebula / Haritaki	no	40.00	9.18	Rs.367.20						
9				Emblica officinalis / Amla	no	59.50	52.80	Rs.3,141.60						
10				Adhatoda vasica / Vasak	no	39.50	3666.66	Rs.2,18,166.27						
11				Andrographis paniculata / Kalmegh	no	59.50	7333.32	Rs.4,36,332.54						
12				1st class picked Jhama Bricks(Traditional)	no	8.50	264.96	Rs.2,252.16						
13				Silver sand	cum	399.00	0.52	Rs.371.98						
14				Stone Aggregate(single size): 10 mm nominal size	cum	1188.00	1.34	Rs.1,239.44						
15				Stone Aggregate(single size):20 mm nominal size	cum	1519.00	2.12	Rs.3,801.29						
16				Portland Cement	tonne	5875.00	2.40	Rs.14,093.44						
17				Stone aggregate below 40 mm nominal size	cum	527.00	3.17	Rs.1,635.64						
18				Loading unloading & stacking Sand/ stone aggregate (less than 40mm nominal size)	cum	77.00	3.17	Rs.243.87						
19				Coarse Sand	cum	1475.00	1.58	Rs.2,264.95						
20				Fencing Post 215 cm 150 mm X 150 mm section at bottom, 100 mm X 100 mm section at top with T- Base 300 mm X 150 mm X 100 mm, having 4 nos 6 mm dia vertical M.S. reinforcement and 6 mm dia binders @ 200 mm centres, finished smooth	each	451.00	92.00	Rs.41,492.00						
21				Wire mesh (rabbit)	sqm	350.00	460.00	Rs.1,61,000.00						
22				Medium Sand	cum	1188.00	2.65	Rs.1,26.53						
23				Water thinnable cement primer for interior wall surface, having VOC content less than 50 gms/litre	Litre	290.00	13.25	Rs.2,649.60						
24				Acrylic exterior paint	Litre	300.00	22.54	Rs.6,752.00						
25				Red oxide Zinc chromate primer	Litre	400.00	44.62	Rs.17,848.00						
26				Synthetic enamel paint, having VOC (Volatile Organic Compound content less than 150 gm/litre	Litre	450.00	80.88	Rs.36,397.49						
27				5:1:1 NPK based Organic manure	kg	35.00	540.93	Rs.18,932.55						
28				Mugs	each	30.00	20.00	Rs.900.00						
29				Buckets	each	180.00	10.00	Rs.1,800.00						
30				Jhsril / Rose can	each	350.00	4.50	Rs.1,575.00						
31				Bio Fungicides	kg	1025.00	315.93	Rs.3,23,828.25						

N.B - 1. Eligibility of Bidder - Beneficial, repeated, reliable, experienced and resourceful contractor or un-employed engineers co-operative societies having requisite credential of same type of work in any Govt. /Smt Govt. Concern.

2. Earnest money - (to 2% of the estimated amount put to tender). The amount of earnest money has to be deposited in the account No. **4038100002743, BEJOY NARAYAN EB, BSC, UGAOBERGIRI** (in favour of the PRADHAN, ITACHUNA KHANYAN GRAM PANCHAYET) by any means (RTGS/NEFT or any other) and the documentary proof of such deposit is to be accompanied with the technical bid. The earnest money will be converted as security deposit for the successful bidder(s). [The bidders who are exempted to deposit EMD or any other required document as per existing Government order or force should submit an application including supporting Government order stating exemption of EMD or any such document and same need to be uploaded.] Cost of Document - The amount of cost of tender document has to be deposited by cash at ITACHUNA KHANYAN GRAM PANCHAYET and the documentary proof of such deposit is to be accompanied with the technical bid.

[Tenders without EMD & CD shall not be opened and bid documents submitted by the bidder will not be opened]

3. Maintenance period -06 Months from the date of completion. In the event of e-bidding, intending bidder may download the tender document from the website www.wbtenders.gov.in directly with the help of Digital Signature certificate and necessary cost of tender documents & earnest money may be realized through demand draft issued from any nationalized bank in favour of the Pradhan, Itachuna-Khyanyan Gram Panchayet and also to be documented through e-bidding (scan copy is to be submitted). The original part of online submission of tender fees, EMD (Earnest money Deposit) and other original document should be submitted physically for verification to the office of the undersigned as per the date and time schedule given in the tender. Technical Bid & Financial Bid both will be submitted **electronically** duly digitally signed in the www.wbtenders.gov.in as per the time schedule. The document submitted by the bidder should be properly indexed & digitally signed.

1. Both technical document & Financial Bid will be submitted in: technical (Statutory & Non-Statutory folder and financial folder) concurrently duly digitally signed in the website www.wbtenders.gov.in.

2. The financial offer of the prospective contractor will be considered only if the Technical Document (both statutory & non-statutory) of bid

3. Eligibility criteria for participation in the tender

(i) The prospective bidder shall have satisfactorily operated as a private agency during the last 3 (three) years from the date of issue of this notice. Credentials mentioned above as noted above against each serial number under the authority of State/ Central Govt./ Coastal Govt, undertaking /Statutory Bodies constituted under the statute of the Central/ State Govt. and having a magnitude of 40 (forty)% of the amount put to tender. (Non-Statutory Documents).

(ii) P. Tax deposit challan for the current fin. year. PAN Card. 15 digit Goods & Services Tax Payer Identification Number (GSTIN) under GST Act, 2017; this to be accompanied with the technical bid document. (Non-Statutory Documents) & relevant GST Rules shall be applicable. IT Return of last Assessment Three Year should be submitted along with the tender documents. Non-provision of the documents will lead to cancellation of bid.

4. Registered Partner Ship Deed in case of partnership firm has to be submitted. The company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital certificate in his own name, issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, when uploading any tender for on behalf of company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favor, by the rest of the director of such company or the partner of each firm to upload such tender. (Non-Statutory Documents)

5. Joint venture will not be allowed.

6. The tenderer shall establish field testing laboratory equipped with requisite instrument and technical staff according to the requirements of works to be executed.

7. Payment will be made as and when fund is available from the concerned source. No claim whatsoever for **advance payment**. Only final bill will be paid for this work. Contractors are requested to quote their rate accordingly.

8. No arbitration is allowed in this contract.

9. 8 (Eight)% value of the work will be deducted as Security deposit from the progressive / final bill & 10 (ten) % Security deposit (including the 8% earnest money) retained as security deposit which will be released after as per tender notice from successful completion project. Agency has to arrange land for Rent & Machines, stacking of materials labour shed, Lab rotary etc. water and electricity at their own cost and responsibility.

Itachuna
Prodhan
Itachuna-Khyanyan Gram Panchayet

- 10. No material will be issued from the department.
- 11. Contractors shall have to comply with the provisions of A) the contract labour (regulation Abolition) Act, 1947 B) apprentice Act, 1961 & C) Minimum wages Act, 1948 of the notification of the of or any laws relating thereto and the rules made and order issued there under from time to time.
- 12. The schedule of rates as given in BOQ
- 13. During validity if it comes to notice of the tendering authority that the credentials or any other paper found incorrect / misstated / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any refund.
- 14. The authority reserves the right to cancel the NIT due to unavoidable circumstances and for the same case will be entertained.
- 15. Bids shall remain valid as mentioned above. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason therefor.
- 16. Before submission of tender, the tenderer shall have to acquire by actual visit to the sites regarding prevailing conditions and tenderer submitting tender shall be deemed to have done so. He must acquaint himself with local conditions of labour, material, transport, electricity, water, Panchayat regulations etc.
- 17. The Contractor's responsibility to keep the road open to all kind of traffic during the execution of work. No claim whatsoever will be entertained for this labour, establishment cost of hire & labour charges of tools & plants and any unwanted accidents etc. at any circumstances.
- 18. Date and Time Schedule

No.	Particulars	Date	Time
1	Date of uploading of NIT and other document (s)		
2	Date of start of downloading the documents, Etc.	03/12/2021	4.30 pm
3	Date of closing of downloading the documents, etc.	03/12/2021	5.00 pm
4	Date of start of submission of Technical Bid & Financial Bid	14/12/2021	2.00pm
5	Date of closing of submission of Technical Bid & Financial Bid	03/12/2021	5.00pm
6	Date of opening of Technical Bid at office of the Itachuna-Khanyan Gram Panchayat	14/12/2021	5.00pm
7	Date of producing the original Documents for Verification, if found necessary by the Tender Committee	16/12/2021	3.00pm
8	Date of opening of Financial Bid at office of the Itachuna-Khanyan Gram Panchayat	16/12/2021	3.45pm
9	Duration of Bid Validity	21/12/2021	3.00pm
10	Office Inviting Bid	180 Days from the Date of Publish The Pradhan, Itachuna-Khanyan Gram Panchayat	

- 4. The contractor shall pay of charge & has legally liable for all out of pocket works & hold the employer free of such cost.
- 5. Contractor has to execute the work as strict supervision of the N.S. / Authority.
- 6. Decision of authority will be final & binding on contractor in case of any dispute.
- 7. Name of the work.
- 8. Nature & nature of the contract.
- 9. Name of the Executing Agency.
- 10. Name & Address of the Contractor.
- 11. Estimated amount.
- 12. From which land the work is being executed.
- 13. Time of completion.
- 14. All kinds of plants & machinery including vibratory, road roller etc. required to execute the Contract, has to be arranged by Contractor at his own cost.
- 15. The work area after the work project & time of completion of work should be strictly followed.
- 16. The undersigned reserves the right to invite the tenderer to submit analysis of the quoted rate at my point.
- 17. Audited Accounts of last financial year will have to be submitted in case of Engineers Co-operative societies & Labour Co-operatives. The tender forms are to be received by the Chairman or Secretaries or any member of the Society having proper power of attorney. Credential of similar type of works as noted above against each serial number will have to be produced in case of Engineers Co-operative societies & Labour Co-operatives.
- 18. The agency should have to obtain registration certificate and Labour license from the Regional Labour Office in respect of building and other construction workers within "Cris Act" 1996 within ten days from the date of issue of work order filling of which termination of contract will take effect as per rule.
- 19. Time is the essence of contract. The successful contractor must start the work within seven days from the date of signing of Agreement / contract failing which the earnest money shall be forfeited, the contractor may be blacklisted and claim of payment of work already executed before such termination, may not be considered or entertained.
- 20. A penalty @ 0.1% (Zero point One percent) of the value of work may be imposed on per day of delay.
- 21. If during execution of work it is found that the progress of work is very slow and the contractor failed to speed up the work even after repeated reminders and the work is going to be delayed unnecessarily due to fault on the part of contractor and / or the quality of work is not as per the plan & estimate and the contractor does not make required rectification after being an instructed, the work order and contract shall be cancelled, the earnest money shall be forfeited, the contractor may be blacklisted and claim of payment of work already executed before such termination, may not be considered or entertained.
- 22. In case of such anti-term termination of the work order and contract act, the undersigned may also proceed to get the balance work completed by engaging other contractor's agencies or departmentally. The excess expenditure if any, due to such a step would be recoverable from the unpaid bills of the delinquent contractor/authority.
- 23. Income Tax @ 1.2% (as applicable), relevant GST Rates under GST Act, 2017 shall be applicable in the case of billing. Labour Welfare Cess @ 1% and other statutory deductions at the Govt. prescribed rate will be deducted at source during payment of each bill (R/A or Final). (Rate may be changed as per direction of competent authority)
- 24. 8 (Eight) % value of the work will be deducted as security deposit from the progressive / final bill & 10 (ten) % Security deposit (including the 2% earnest money) which will be refunded after one year from the date of completion subject to condition that no defect appears in the work. In case of defects found within one year the same should be repaired properly by the contractor in his own cost and after repairing, the earnest money may be released in full or part depending on the nature of defect.
- 25. For securities that will be used in the road construction against which payment of royalty to competent authority is mandatory under any existing act or rule, original copies of Challan/s as proof of deposition of royalty to be produced at the time of processing of bill/billing which bills shall not be entertained.

INSTRUCTION TO BIDDERS

Instruction 1 Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

1. Registration of Contractor
 All contractors wishing to bid in the process of e-Tendering will have to be registered & connected with the Government e-Procurement system, through common ID in their own name. The contractor ID to be used for the bid for e-Tendering. ID is given on the web page.

2. Digital Signature Certificate (DSC)
 Each contractor is required to obtain a Class 1 or Class III Digital Signature Certificate (DSC) for submission of tenders from the approved service providers of the National Information Centre (NIC) in payment of requisite amount. Details are available at the Web Site stated in Clause-1 of Guidelines to Bidders. DSC is given on a USB-C Drive.

3. Collection of Tender Documents
 The contractor can check & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 3 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. Participation at SI No. of above mentioned Works

5. Submission of Tenders

5.1 General process of submission
 Tenders are to be submitted through online to the website stated in Clause 1 in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy only. Digitally Signed. The documents will get encrypted (passworded) into non readable format.

Tender form no. 2911(B) & NIT with all agenda & corrigendum (download & upload the same Digitally Signed) Quoting rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911(B), the tenderer liable to summarily rejected. v) Special Terms, Condition & Specifications of works, Drawing (if any).

A-2 Non Statutory/ Technical Documents Cover Containing

1) Professional Tax (PT) deposit receipt challan for the current financial year. Pan Card/ Sahaj (TR-I) for the last three financial year, VAT Registration Certificate for the current financial year.

2) Registration Certificate under Company Act, (if any)

3) Registered Deed for partnership Firm/ Article of Association & Memorandum

4) Power of Attorney (for partnership Firm/ Private Limited Company, if any)

5) Clearance Certificate for the Current year issued by the Assistant Registrar of Co-Op(S) (ARCS) by laws are to be submitted by the Registered labour Co-Op(S) Engineers Co-Op(S)

6) Creditworthiness certificate for completion of at least one state type of work under the authority of state/central Govt. statutory bodies under State/Central Govt. contracts/under the estimate of the state/State Govt. having a magnitude 50 (fifty) per cent of the estimated amount put to tender in a single work order during the last 03 (three) years prior to the date of issue of this NIT is to be furnished.

7) Self certified document in favour of financial capability to carry out the work.

Note : Failure of submission of any of the above mentioned documents (as stated in A1 & A2) will render the tender liable to summarily rejected for being statutory & non statutory cover.

THE ABOVE STATED NON STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER. Check the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non statutory folder. Next click the tab "Click to Encrypt upload" and then click the "Technical" folder to upload the Technical Documents.

8) The Technical proposal should submit scanned copies of the following further in two covers (folders): A-1 Statutory Cover Containing, Proposal/Bidder Application, Tender form no. 2911(B) & NIT with all agenda & corrigendum (download & upload the same Digitally Signed). Quoting rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911(B), the tenderer liable to summarily reject.

9) Special Terms, Condition & Specifications of works, Drawing (if any).

Note: Tenders will be summarily rejected (if any item is checked) statutory cover is missing.

A-2 Non Statutory/ Technical Documents Cover Containing

1) Professional Tax (PT) deposit receipt challan for the current financial year. Pan Card/ Sahaj (TR-I) for the last three financial year, VAT Registration Certificate for the current financial year.

2) Registration Certificate under Company Act, (if any)

3) Registered Deed for partnership Firm/ Article of Association & Memorandum

4) Power of Attorney (for partnership Firm/ Private Limited Company, if any)

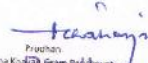
5) Clearance Certificate for the Current year issued by the Assistant Registrar of Co-Op(S) (ARCS) by laws are to be submitted by the Registered labour Co-Op(S), Engineers Co-Op(S)

6) Creditworthiness certificate for completion of at least one state type of work under the authority of state/central Govt. statutory bodies under State/Central Govt. contracts/under the estimate of the state/State Govt. having a magnitude 40 (fifty) per cent of the estimated amount put to tender in a single work order during the last 03 (three) years prior to the date of issue of this NIT is to be furnished.

7) Self certified document in favour of financial capability to carry out the work.

Note : Failure of submission of any of the above mentioned documents (as stated in A1 & A2) will render the tender liable to summarily rejected for being statutory & non statutory cover.

THE ABOVE STATED NON STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER. Check the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non statutory folder. Next click the tab "Click to Encrypt upload" and then click the "Technical" folder to upload the Technical Documents.


 Pradhan
 Itachuna-Khanyan Gram Panchayat
Itachuna-Khanyan Gram Panchayat

Sl No.	Category Name	Subcategory Description	Details
A.	Certificates	Certificates	1. PAN. 2. P.TAX (Chhatis) & Certificate 3. IT-Sekel (ITR-I) for last financial years as mentioned 4. GST Registration No.
B.	Company details	Company details-1	1. Proprietary Firm (Trade License) 2. Partnership Firm (Partnership Deed, Trade License) 3. Society Registration Copy. 4. Power of attorney.
C.	Credential	Credential -1	1. Some Type of work's, Work order, Payment Certificate & Completion Certificate which are applicable for eligibility (i.e. last 3 Financial Year- 2017-18,2018-19 & 2019-20)
D.	Financial capability	Certificates	1. Self-certified documents for carry out the work.

5.3. Financial proposal:
 a) The financial proposal should contain the following documents in one cover (binder) as Bill of Quantity (BOQ) the contractor is to quote the rate (Percentage above/below of ppr) online through computer in the space provided for quoting rate in the BOQ.
 b) Only downloaded copies of the above documents to be submitted & Digitally Signed by the contractor.
 6. Opening & evaluation of tender:
 Opening of Technical proposal:-
 Technical proposals will be open by the Pradhan, Itachuna-Khanyan Gram Panchayat
 i) including tenders/emails/ results present if they so desire.
 ii) cover (binder) mandatory document should be open first & if found in order and correct cover (Folder) the non-statutory documents will be opened. If there is any deficiency in tenders/emails & the statutory documents the tender will summarily be rejected.
 iii) Decrypted (passworded) to be read able format documents of the non statutory cover will be downloaded & handed over to the tender evaluation committee.
 iv) softcopy of necessary list of technically qualified tenders.
 7. Bidding: While evaluation, the committee may summon the tenders & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if those are not produced within the stipulated time frame, their proposals will be liable for rejection.
 Opening and evaluation of Financial proposal:
 i) Financial proposals of tenders declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.
 ii) The accepted copies will be accepted and the rates will be read out to the contractors remaining present at that time.
 7. Acceptance of Tender:
 The Bidder whose bid has been accepted will be notified by the Tender Issuing & Accepting Authority through acceptance letter/Letter of Acceptance. The Letter of Acceptance will constitute the formation of the Contract. The Agreement in H.O.P. No. 2011(1) will incorporate all necessary conditions as per NIT, all correspondence, special terms & conditions of the contract.
 8. Penalty for suppression / violation of facts:
 Submission of false documents by tenders is strictly prohibited & if found the tenderer will be suspended from participating in the tenders on a tender platform for a period of 30 (thirty) days. In addition the user ID will be deactivated & Earnest money Deposit (EMD) will stand forfeited.
 9. REVOCATION OF BID:-
 The Employer (under accepting authority) reserves the right to accept or reject any Bid and to cancel the bidding process and reject of Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's Bidder accepting authority action.

Memo No. 2313 (11)/2021

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

- The S.D.O., Chinsurah Sadar Sub-Division
- The Block Development Officer, Pandua Block
- The Office in Charge, TathyaMitraKenda
- The Librarian, Shambhu Bhandub Rural Library.
- Notice Board of the Gram Panchayat
- D.M. Hooghly
- D.E. HZP
- Savapati, Pandua Panchayat Samity, Pandua, Hooghly.
- Station Master, Khanyan Railway Station.
- Website.

Pradhan
 Pradhan
 Itachuna-Khanyan Gram Panchayat
 Date: 01/12/2021

Pradhan
 Itachuna-Khanyan Gram Panchayat

FORM 1
 APPLICATION FOR TENDER
 (To be typed in company letter pad, scanned and uploaded)

To
 The Pradhan,
 Office of the Itachuna-Khanyan Gram Panchayat,
 VIII - Khanyan, P.O - Khanyan, Dist- Hooghly, Pin - 712157
 Tender No:
 Serial No of Work applied for:
 Amount put to tender: Rs.
 Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/we hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per Tender no and Serial no stated above.
 I/we also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.
 Dated this day of 20

Full name of applicant:
 Signature:
 In the capacity of:
 Duty authorized to sign bids
 For & on behalf of (Name of Firm):
 (in block capitals) Office address:
 Telephone no(s) (office):
 Mobile No:
 Fax No:
 Email ID:

FORM 2
 Declaration against Common Interest
 (To be typed in Company letter Pad, scanned and uploaded)

To
 The Pradhan,
 Office of the Itachuna - Khanyan Gram Panchayat,
 VIII - Khanyan, P.O - Khanyan, Dist- Hooghly, Pin - 712157

I/We, Sri/Smt., the authorized signatory on behalf of do hereby affirm that I/We/any of the member of _____ bidding against NIT No. SI. Do not have any common interest either as a partner on any Partnership Firm / Consortium as a Proprietor / Owner of any other firm in the same serial for the work / I / We want to participate.

Date: Signature of bidder

Pradhan
 Itachuna-Khanyan Gram Panchayat
 VIII - Khanyan, P.O - Khanyan, Dist- Hooghly, Pin - 712157

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- Station Master, Khanyan Railway Station.
- Website.

Date: 01/12/2021

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