



BEJOY NARAYAN MAHAVIDYALAYA

(GOVT. SPONSORED)
NAAC ACCREDITED

P.O. ITACHUNA, DIST. HOOGHLY, PIN - 712147

website : www.bnmv.ac.in e.mail ID : bnmv2012@yahoo.in

Ref. No.

Date.

Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 02/07/2021 (Friday) at 13:30 AM via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal *Goutam Bit 2/7/21*
- 2) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 2/7/21*
- 3) Dr. Samik Dasgupta (Member) *Samik Dasgupta 2.7.21*
- 4) Dr. Kausik Ghosh (Member) *Kausik Ghosh 2/7/21*
- 5) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 02/07/2021*
- 6) Dr. Animesh Layek (Member) *Animesh Layek 2/7/21*
- 7) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 2-7-21*
- 8) Mr. Gopendra Narayan Chattopadhyay, Alumni & Social Worker *Gopendra Narayan Chattopadhyay 2.7.21*
- 9) Mr. Susanta Sarkar, Journalist, ABP Ananda Group *Susanta Sarkar 2.7.21*

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Creation of job-related repository for our employees
- 3) Documentation of departmental data
- 4) Creation of best performance award from amongst the departments
- 5) Miscellaneous

Minutes of the meeting:

- 1) The resolutions of the previous meeting were confirmed.
- 2) At the zero-hour Dr. Dasgupta appreciated for inclusion of the agenda regarding creation of job-related repository of all the employees of the college and it should be digitized. He stressed that this will lead to a smooth data evaluation for preparing various documents related to promotion, pension, granting various leave of the employees. Dr. K. Ghosh requested Principal to form a



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committee with both teaching and non-teaching staffs of our college with knowledge in digitization. Principal promised all possible steps in this regard.

- 3) Dr. Sengupta stressed that departmental data on their various academic, social activities throughout the year should be properly documented with a report, participating students' detail, geo-tagged photographs. Principal took the responsibility of informing every department in this regard.
- 4) Dr. S. Ghosh requested Principal to initiate 'best performance award', for amongst the departments to bring about their best. The whole IQA Cell applauded the concept and asked for its speedy implementation.
- 5) Mr. G N Chattopadhyay pressed the need of starting a certificate course on yoga which on the long run will be of great help for shaping the lives of our students and a small step towards nation building. He even asked our principal to organize value-based classes on a regular basis by eminent speakers.

The meeting ended with a vote of thanks.


29/09/21

Principal
Bejoy Narayan Mahavidyalaya
P.O. - Itachuna, Dt.- Hooghly.



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Proceedings of online emergency meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 29/09/2021 (Wednesday) at 18:00 AM via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal *Goutam Bit 29/09/21*
- 2) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 29/9/21*
- 3) Dr. Napankar Hazra, Retd. Principal, Khalisani Mahavidyalaya *Napankar Hazra 29.09.2021*
- 4) Dr. Pratap Banerjee, Principal, Balagarh Bijoy Krishna Mahavidyalaya *Pratap Banerjee 29.9.21*
- 5) Mr. Susanta Sarkar, Journalist, ABP Ananda Group *Susanta Sarkar 29.9.21*
- 6) Mr. Gopendra Narayan Chattopadhyay, Alumni & Social Worker *Gopendra Narayan Chattopadhyay*
- 7) Dr. Samik Dasgupta (Member) *Samik Dasgupta 29.9.21*
- 8) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 29/9/2021*
- 9) Dr. Ishita Aditya (Member) *Ishita Aditya 29.09.2021*
- 10) Dr. Sanchali Banerjee (Member) *Sanchali Banerjee 29.09.2021*
- 11) Dr. Animesh Layek (Member) *Animesh Layek 29/9/21*
- 12) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 29.9.21*
- 13) Dr. Pranab Kirtunia (Member) *Pranab Kirtunia 29.9.21*
- 14) Dr. Madhumita Dalal (Member) *Madhumita Dalal 29.9.21*

Agenda:

- 1) Submission of AQAR (19-20)
- 2) Miscellaneous

Minutes of the meeting:

- 1) Dr. P. Dutta briefed on the AQAR (19-20) and asked for approval from the committee so that the same may be submitted at the earliest.
- 2) The committee approved the submission of the AQAR (19-20) in the NAAC website.

The meeting ended with the vote of thanks to the chair.

Goutam Bit 29/09/21
Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dt.- Hooghly.



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Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 05/10/2021 (Tuesday) at 11:30 AM via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal *Goutam Bit 5/10/21*
- 2) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 5/10/21*
- 3) Dr. Samik Dasgupta (Member) *Samik Dasgupta 5.10.21*
- 4) Dr. Saroj Kr. Ghosh (Member) *Saroj Krishna Ghosh 05/10/21*
- 5) Dr. Ishita Aditya (Member) *Ishita Aditya 05-10-21*
- 6) Dr. Sanchali Banerjee (Member) *Sanchali Banerjee 5.10.21*
- 7) Dr. Animesh Layek (Member) *Animesh Layek 5/10/21*
- 8) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 5-10-21*
- 9) Dr. Pranab Kirtunia (Member) *Pranab Kirtunia 5.10.21*
- 10) Dr. Madhumita Dalal (Member) *Madhumita Dalal 05.10.21*

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Preparedness of IQAC towards SSR submission
- 3) Miscellaneous

Minutes of the meeting:

- 1) The resolutions of the previous meeting were confirmed.
- 2) Principal urged to orient, organize the cell and streamline activities required to prepare and submit SSR for the 3rd cycle assessment.
- 3) Dr. S. Dasgupta proposed the need for introduction of some certificate course in spoken English or any regional languages.
- 4) Dr. R. Sengupta stressed on the possibility of introduction of spoken Sanskrit in our institution. Principal expressed his keen interest and promised necessary step in this regard.

The meeting ended with a vote of thanks.

[Signature]
22/11/21

Principal
Bejoy Narayan Mahavidyalaya
Itachuna, Dt. - Hooghly.



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Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 22/11/2021 (Monday) at 17:30 PM via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal *Goutam Bit 22/11/21*
- 2) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 22/11/21*
- 3) Dr. Nepankar Hazra, Retd. Principal, Khalisani Mahavidyalaya *Nepankar Hazra 22.11.21*
- 4) Dr. Pratap Banerjee, Principal, Balagarh Bijoy Krishna Mahavidyalaya *Pratap Banerjee 22.11.21*
- 5) Mr. Susanta Sarkar, Journalist, ABP Ananda Group *Susanta Sarkar 22.11.21*
- 6) Mr. Gopendra Narayan Chattopadhyay, Alumni & Social Worker *Gopendra Narayan Chattopadhyay*
- 7) Dr. Samik Dasgupta (Member) *Samik Dasgupta 22.11.21*
- 8) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 22 XI 2021*
- 9) Dr. Ishita Aditya (Member) *Ishita Aditya 22.11.2021*
- 10) Dr. Sanchali Banerjee (Member) *Sanchali Banerjee 22.11.21*
- 11) Dr. Animesh Layek (Member) *Animesh Layek 22/11/21*
- 12) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 22.11.21*
- 13) Dr. Pranab Kirtunia (Member) *Pranab Kirtunia 22.11.21*
- 14) Dr. Madhumita Dalal (Member) *Madhumita Dalal 22.11.21*

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Introduction of new courses in the undergraduate level
- 3) Introduction of new hands-on training/ certificate/ diploma courses in the undergraduate level to increase employability of the students after graduation.
- 4) Miscellaneous

Minutes of the meeting:

- 1) The resolutions of the previous meeting were confirmed.
- 2) Dr. P. Dutta urged the need of introduction of Mass Communication in the UG level of the college this will not only increase the chance of employability of the students studying in this course but also



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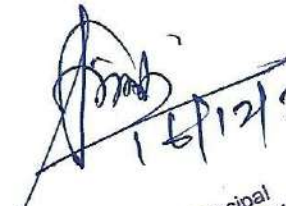
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- the laboratory of Mass Comm. Can be used by our faculty members to develop course content/ academic study material and videos for MOOCS.
- 3) Principal appreciated the proposal and promised on all possible steps he can take for the introduction of such courses along with the two other courses on the pipeline – a) defense studies and 2) physical education.
 - 4) Dr. Raibatak Sengupta proposed on the introduction of some certificate/ diploma courses in our institute to increase employability of the students after graduation. He mentioned the courses like food processing, computer education training programme.
 - 5) Principal asked the committee members to connect with various companies and agencies interested in working with us. Dr. Pinak Dutta named Miss Rimpa Kar, faculty, Nutrition Department, be given the charge of negotiation with various food processing department and companies.
 - 6) Dr. Dutta proposed that the newly constructed auditorium be named “Bhrambha Bandhav Upadhyay Auditorium”, an eminent social reformer, freedom fighter of our locality. The house welcomed the proposal whole heartedly.

The meeting ended with a vote of thanks.


16/12/21
Principal
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Proceedings of meeting of IQAC (Hybrid mode), Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 16/12/2021 (Thursday) at 11:30 AM at Principal's Chamber via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal
- 2) Dr. Pinak Dutta, Coordinator, IQAC
- 3) Dr. Samik Dasgupta (Member)
- 4) Dr. Saroj Kr. Ghosh (Member)
- 5) Dr. Ishita Aditya (Member)
- 6) Dr. Sanchali Banerjee (Member)
- 7) Dr. Animesh Layek (Member)
- 8) Dr. Raibatak Sen Gupta (Member)
- 9) Dr. Pranab Kirtunia (Member)
- 10) Dr. Madhumita Dalal (Member)
- 11) Dr. Milita Roy (Invitee)
- 12) Dr. Napankar Hazra, Retd. Principal, Khalisani Mahavidyalaya
- 13) Dr. Pratap Banerjee, Principal, Balagarh Bijoy Krishna Mahavidyalaya
- 14) Mr. Susanta Sarkar, Journalist, ABP Ananda Group
- 15) Mr. Gopendra Narayan Chattopadhyay, Alumni & Social Worker

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Mentor- Mentee activities
- 3) IIQA & SSR towards NAAC accreditation
- 4) Miscellaneous

Minutes of the meeting:

1. In the zero-hour, Principal and the team members of IQAC congratulated Dr. Animesh Layek for being selected as Assistant Professor in Physics, Jadavpur University and wished him every success in his new venture.



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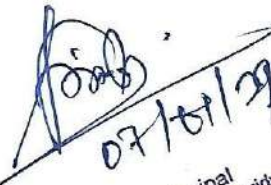
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Date.

2. In the zero-hour, Coordinator IQAC introduced Dr. Milita Roy as the new team member of IQAC in place of Dr. Animesh Layek.
3. The resolutions of the previous meeting were confirmed.
4. IQA Cell expressed deep concern regarding the well-being of the student fraternity of our college due to the ongoing pandemic. Though we have our mentor-mentee groups, but due to long college closure the Cell is in dark on the activities of such group. It was resolved that report be sought from the faculty members regarding their activities. Dr. Brotati Chakraborty was named as the person to be given the responsibility for the same.
5. Coordinator allocated every member a specific criterion to look after and get familiar with the same. He even supplied them with the necessary YouTube links of the videos uploaded by NAAC officials for easy understanding.
6. Dr. Sengupta proposed for introduction of merit-based scholarships for our general category students from SEM-III onwards based on their achievements in the University examinations in SEM-I & SEM-II examination.

The meeting ended with vote of thanks.


07/09/22
Principal
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Proceedings of meeting of IQAC (Hybrid mode), Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 07/01/2022 (Friday) at 12:30 PM at Principal's Chamber via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal *Goutam Bit 7/1/22*
- 2) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 7/1/22*
- 3) Dr. Samik Dasgupta (Member) *Samik Dasgupta 7.1.22*
- 4) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 07.1.2022*
- 5) Dr. Ishita Aditya (Member) *Ishita Aditya 07.01.2022*
- 6) Dr. Sanchali Banerjee (Member) *Sanchali Banerjee 07.01.2022*
- 7) Dr. Milita Roy (Member) *Milita Roy 07/1/22*
- 8) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 7.1.22*
- 9) Mr. Pranab Kirtunia (Member) *Pranab Kirtunia 7.1.22*
- 10) Dr. Madhumita Dalal (Member) *Madhumita Dalal 7.1.22*

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Progress of work towards SSR preparation
- 3) Miscellaneous

Minutes of the meeting:

1. The resolutions of the previous meeting were confirmed.
2. All the IQAC members have expressed great concern after going through the videos from NAAC towards the immense data collection to be done for SSR.
3. Principal promised all possible help required for each member towards preparation of SSR.
4. Coordinator has asked to prepare virtual repository for each criteria using the data templates for easy access.
5. Principal urged frequent meeting of the coordinator and member assigned with a particular criterion on 1:1 basis to emphasis more and to resolve their problem immediately.

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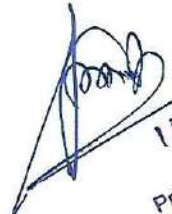
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6. As ERP is used for most financial transaction in our college, the Cell proposed for financial audit be done for the financial year 20-21 by an external agency at the earliest.
The meeting ended with vote of thanks.


11/3/22
Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dt.- Hooghly.



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Ref. No.

Date.

Proceedings of meeting of IQAC (Hybrid mode), Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 11/03/2022 (Friday) at 13:30 PM at Principal's Chamber via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal *Goutam Bit 11/3/22*
- 2) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 11/3/22*
- 3) Dr. Samik Dasgupta (Member) *Samik Dasgupta 11.3.22*
- 4) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 11/3/22*
- 5) Dr. Ishita Aditya (Member) *Ishita Aditya 11.03.2022*
- 6) Dr. Sanchali Banerjee (Member) *Sanchali Banerjee 11.3.22*
- 7) Dr. Milita Roy (Member) *Milita Roy 11/3/22*
- 8) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 11.3.22*
- 9) Mr. Pranab Kirtunia (Member) *Pranab Kirtunia 11.3.22*
- 10) Dr. Madhumita Dalal (Member) *Madhumita Dalal 11.3.22*

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Observing Independence Day in our Institute
- 3) Geo-tagged photographs for SSR preparation
- 4) Documentation of scholarships of the students
- 5) Documentation of student progression
- 6) Miscellaneous

Minutes of the meeting:

1. The resolutions of the previous meeting were confirmed.
2. It was unanimously decided to observe Independence Day in our institute in a gala way and to organize a week long exhibition on the Freedom Fighters of Bengal.
3. Resolved that every department must make it a convention of preserving their year-long activities in the form of geo-tagged photographs (initially conventional mode of photographs was preserved), students' progression to higher education or jobs. Office be



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Ref. No. instructed to coordinate with the department in preservation of scholarship-related data of the students.

The meeting ended with vote of thanks.


25/03/22

Principal
Bejoy Narayan Mahavidyalaya
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Ref. No.

Date.

Proceedings of meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 25/03/2022 (Friday) at 12:00 PM at IQAC Room:

Members Present:

- 1) Dr. Goutam Bit (Principal & Chairperson IQAC) *Bit 25/3/22*
- 2) Dr. Napankar Hazra (Member, Ex Principal Khalisani Mahavidyalaya) *Napankar Hazra 25/3/22*
- 3) Dr. Pratap Banerjee (Member, Principal Balagarh Bijoy Krishna Mahavidyalaya) *Pratap Banerjee 25/3/22*
- 4) Mr. Gopendra Narayan Chattopadhyay (Member, Alumni, Social activist) *Gopendra Narayan Chattopadhyay 25/3/22*
- 5) Mr. Sushanta Sarkar (Member, Journalist ABP Ananda Group) *Sushanta Sarkar 25.3.22*
- 6) Dr. Samik Dasgupta (Member) *Samik Dasgupta 25.3.22*
- 7) Dr. Ishita Aditya (Member & TCS) *Ishita Aditya 25-03-2022*
- 8) Dr. Sanchali Banerjee (Member) *Banerjee 25/3/22*
- 9) Dr. Saroj Kumar Ghosh (Member) *Saroj Kumar Ghosh 25/3/22*
- 10) Dr. Milita Roy (Member) *Milita Roy 25/3/22*
- 11) Mr. Pranab Kirtunia (Member) *Pranab Kirtunia 25-3-22*
- 12) Dr. Raibatak Sengupta (Member) *Raibatak Sen Gupta 25-03-22*
- 13) Dr. Madhumita Dalal (Member) *Dalal 25.3.22*

Agenda:

- 1) Preparedness for 3rd Cycle NAAC assessment of our college.
- 2) Miscellaneous (related to assessment).

Minutes of the meeting:

- 1) Dr. Hazra emphasized the need of showcasing what we have rather than trying to show something new
- 2) Dr. Banerjee stressed on the event of canteen fabrication.
- 3) Dr. Hazra stressed on the need of maximum use of classroom, importance of team work, substantiation of documents, presence of mind.



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- 4) Field project-oriented reports be kept handy in all departments.
- 5) Principal requested Mr. Sarkar to showcase “vegerator” (first all India award winning green innovative project by WWF).
- 6) Due to increase of road accidents in the local area, the members stressed on the need of some awareness campaign in collaboration with RTO. Mr. Sarkar promised to assist in this activity. Principal stressed on the need of involving NCC cadets in this regard.
- 7) Mr. Sarkar also mentioned that college should take up the initiative in collaboration with BDO, Asha workers, priests, decorators, event management groupsto bring about consciousness on the ill effects on marriage of girl child below 18 (which has increased manifold during the pandemic). Dr. Banerjee stressed on the need of involving State Women Commission in this drive. Principal suggested the involvement of NSS in this regard.
- 8) Mr. Chattopadhyay expressed his intention in organizing a program on employability of the ex- students who attends his value education class. Principal suggested involving the career counseling cell of our college in this initiative.
- 9) Mr. Chattopadhyay of initiating a course on Communicative English. Principal suggested involvement of English Department in this regard.
- 10) Principal suggested on looking into the feasibility of establishing a skill development centre run by “Utkarsha Bangla” in our college. Mr. Chattopadhyay suggested a tie up with R.K. Mission in this regard.
- 11) Principal suggested that chalking out the preparation for the year-long Platinum Jubilee celebration of our college be initiated. All members appreciated his proposal.
- 12) Mr. Sarkar suggested a digital display notice board (approx. cost Rs. 2 lakhs) be set up in the college.

The meeting ended with vote of thanks.

[Handwritten Signature]
06/04/22



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Date.

Proceedings of the meeting of B.N. Mahavidyalaya, Itachuna, Hooghly being held in Principal's Chamber.

Date - 06/04/2022

Members & Invites present

1. ~~Prof. Dr. ...~~
2. ~~Prof. Dr. ...~~ 06.04.2022 Principal, SGB College, Mogra
3. Subhas chandra Ghosh 06.04.2022
4. Shyama Prasad Saini. 06.04.2022. Co-ordinator IQAC SGB College
5. ~~...~~ 06/4/22 Co-ordinator, IQAC BNMV (College)
6. Kamalendu Sankar, 06.04.2022 Convener, Academic Sub-Committee

Agenda

1. Signing of MOU
2. Misc.

1. As regards the MOU signed between Bejoy Narayan Mahavidyalaya & Bankura Sammelani College on ... it is found after the end of lockdown period that the online exchange programme becomes void and that the offline exchange programme requires a nearby college(s) for the fresh trip. So, it is recommended that the existing online MOU between B.N. Mahavidyalaya & Bankura Sammelani College be terminated at the earliest.

1. Resolved that the Faculty and student exchange programmes between the B.N. Mahavidyalaya, Itachuna, Hooghly and SGB College, Mogra be resumed at the earliest for their mutual academic enrichments.

The meeting ends with thanks to his chair

Principal
Mahavidyalaya
Hooghly.

09/04/22



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Proceedings of meeting of IQAC, with Prof. Apurba Ratan Ghosh, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 09/04/2022 (Friday) at 15:00 PM at Principal's Chamber:

Members Present:

- 1) Dr. Goutam Bit, Principal *Bit 09/04/22*
- 2) Dr. Apurba Ratan Ghosh, Coordinator, IQAC, The University of Burdwan *ghosh*
- 3) Dr. Pinak Dutta, Coordinator, IQAC *Pinak 9/4/22*
- 4) Dr. Samik Dasgupta (Member) *Samik 9.4.22*
- 5) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 09/04/2022*
- 6) Dr. Ishita Aditya (Member) *I. Aditya 9.4.2022*
- 7) Dr. Sanchali Banerjee (Member)
- 8) Dr. Milita Roy (Member) *Milita 9/4/22*
- 9) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 9.4.22*
- 10) Mr. Pranab Kirtunia (Member) *Pranab Kirtunia 9.4.22*
- 11) Dr. Madhumita Dalal (Member) *Dalal 9.4.22*

Agenda:

- 1) Seeking the expertise of Prof. (Dr.) A. R. Ghosh towards developing SSR of the College.
- 2) Miscellaneous

Minutes of the meeting:

- 1) Prof. Ghosh expressed his willingness to share his expertise with us in the course of developing our SSR. In the meantime, he urged to carry out green & environmental, energy, academic as well as administrative audit. He urged to share the audit reports with him so that he can help us towards our college's sustainable development & progression.

The meeting ended with vote of thanks.

Bit
29/04/22
Principal
Bejoy Narayan Mahavidyalaya
P.O. - Itachuna, Dt. - Hooghly.



Phone : (03213) 272 275

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Ref. No.

Date.

Proceedings of meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 29/04/2022 (Friday) at 12:30 PM at Principal's Chamber:

Members Present:

- 1) Dr. Goutam Bit, Principal *[Signature]* 29/4/22
- 2) Dr. Pinak Dutta, Coordinator, IQAC *[Signature]* 29/4/22
- 3) Dr. Samik Dasgupta (Member & Head) *[Signature]* 29.4.22
- 4) Dr. Saroj Kr. Ghosh (Member & Head) *[Signature]* Saroj Kumar Ghosh 29/4/22
- 5) Dr. Ishita Aditya (Member) *[Signature]* Ishita Aditya 29.04.2022
- 6) Dr. Sanchali Banerjee (Member) *[Signature]* Sanchali Banerjee 29/4/22
- 7) Dr. Milita Roy (Member) *[Signature]* 29/4/22
- 8) Dr. Raibatak Sen Gupta (Member) *[Signature]* Raibatak Sen Gupta 29.4.22
- 9) Mr. Pranab Kirtunia (Member & Head) *[Signature]* Pranab Kirtunia 29.4.22
- 10) Dr. Madhumita Dalal (Member) *[Signature]* Madhumita Dalal 29.4.22
- 11) Dr. Shyamsundar Ghosh (Head) *[Signature]* Shyamsundar Ghosh 29/04/2022
- 12) Dr. Shalmali Chakraborty (Head) *[Signature]* Shalmali Chakraborty 29/4/22
- 13) Dr. Arindam Mondal (Head) *[Signature]* Arindam Mondal
- 14) Mr. Dwijendranath Bar (Head) *[Signature]* Dwijendranath Bar 29/04/2022
- 15) Dr. Abul Kalam (Head) *[Signature]* Abul Kalam 29-04-2022
- 16) Mr. Subrata Sarkar (Head) *[Signature]* Subrata Sarkar 29.04.22
- 17) Mrs. Debjani Bhattacharya (Head) *[Signature]* Debjani Bhattacharya 29/04/2022
- 18) Ms. Rama Mukherjee (Head) *[Signature]* Rama Mukherjee 29.4.2022
- 19) Mrs. Sohini Nath (Head) *[Signature]* Sohini Nath 29.04.22.

Agenda:

- 1) Progress of work towards SSR preparation
 - i. Lesson Plan.
 - ii. Library foot fall
 - iii. Computer asset
 - iv. Student mentor
 - v. Data for 21-22



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2) Miscellaneous

Date.

Minutes of the meeting:

1. Every department is asked to prepare lesson plan for every semester
2. To prepare library foot fall, Principal suggested to document in detail the foot fall of the students' receiving books from the departmental library on regular basis.
3. Every department should have an asset register which should include all electrical gadgets, teaching-learning apparatus, laboratory equipment and chemicals.
4. Coordinator suggested the need of a student mentor for every department to assist the freshers in acquainting them with semester rules and helping them in their subject choice.
5. Principal promised all possible help required for each member towards preparation of SSR.
6. Coordinator has asked to prepare virtual repository for each criteria using the data templates for easy access.
7. Coordinator asked every department to slowly prepare the data for the session 21-22 which will be required shortly by IQAC.
8. All departments were asked to offer course projects (dissertations followed by ppt presentations) to Sem VI.

The meeting ended with vote of thanks.


10/06/22
Principal
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Date.

Proceedings of meeting of IQAC (Hybrid mode), Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 10/06/2022 (Friday) at 12:00 PM at IQAC room:

Members Present:

- 1) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 10/6/22*
- 2) Dr. Samik Dasgupta (Member) *Samik Dasgupta 10.6.22*
- 3) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 10/6/2022*
- 4) Dr. Ishita Aditya (Member) *Ishita Aditya 10.06.2022*
- 5) Dr. Sanchali Banerjee (Member) *Sanchali Banerjee 10/6/22*
- 6) Dr. Milita Roy (Member) *Milita Roy 10/6/22*
- 7) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 10.6.22*
- 8) Mr. Pranab Kirtunia (Member) *Pranab Kirtunia 10.6.22*
- 9) Dr. Madhumita Dalal (Member) *Madhumita Dalal 10.6.22*

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) AQAR 20-21
- 3) AQAR 21-22
- 4) Multigym & Auditorium
- 5) Bursar & Coordinator post
- 6) Enterprise Resource Planning
- 7) CAS related issues of teachers
- 8) Recess
- 9) Miscellaneous

Minutes of the meeting:

1. All the IQAC members have expressed great concern after going through the videos from NAAC towards the immense data collection to be done for SSR.
2. Resolved that the Principal be urged to constitute a full fledged GB or make an alternative arrangement so that the college gets a statutory body to mobilize vital administrative



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Date.

activities including approval of AQAR before submission to NAAC, SSR preparation for the forth coming NAAC assessment, CAS related issues of the faculty members.

3. If IQAC coordinator assumes the additional responsibility of the Bursar of the college, necessary assistance be offered to him so that he can act in both the positions till the coming NAAC assessment.
4. ERP related matters be supervised by Mr. Pranab Kirtunia and Dr. Saroj Kumar Ghosh.
5. The auditorium and smart classrooms be made functional for teaching-learning activities.
6. IQA Cell insisted that the multigym be constructed in our college premises to support Young India.
7. Resolved that in suppression of the notice issued by the undersigned on 26/05/2022 regarding suspension of offline classes from 27/05/2022 to 13/06/2022, the Burdwan University notice for summer recess dated 27/05/2022 be implemented.

The meeting ended with vote of thanks.


10/08/22
Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dt.- Hooghly.



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Date.

REPORT OF ACTIONS TAKEN BY IQAC IN THE SESSION 2021-2022

1) In pursuance of the proposal made in the IQAC meeting dated 02.07.2021 (Miscellaneous) a camp on Yoga was organized by the college with the assistance from the Ramakrishna Mission, Belur, for promoting moral values and Indian ethics. The college has also started a process for introducing a certificate course on Yoga with active support from the Ramakrishna Mission.

2) In pursuance of the decision made in the IQAC meeting dated 05.10.2021 (Miscellaneous) a Certificate course in Spoken Sanskrit was introduced.

3) In pursuance of the decision made in the IQAC meeting dated 05.10.2021 (Miscellaneous) a Youth Training Programme by TCS was carried out with active initiative from the Career Counselling Cell of the college.

4) According to the resolution made in the IQAC meeting dated 06.04.2022 (Agenda No.1) a MOU was signed with the SGB college, Hooghly. As a result of this different departments of both the colleges conducted faculty exchange programme to facilitate the students of their respective departments.

5) Two seminars was organized by the IQAC to promote awareness about IPR.

6) Special remedial and tutorial classes were organized alongside the regular classes in order to assist the students to come out of their academic problems caused by lack of offline activity during the pandemic period.



Co-ordinator
I.Q.A.C.
B. N. MAHAVIDYALAYA
Itachuna, Hooghly

Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dt.- Hooghly.