



BEJOY NARAYAN MAHAVIDYALAYA

(GOVT. SPONSORED)
NAAC ACCREDITED

P.O. ITACHUNA, DIST. HOOGHLY, PIN - 712147



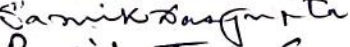

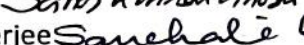
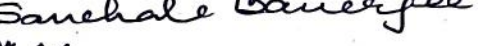
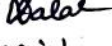

website : www.bnmv.ac.in e.mail ID : bnmv2012@yahoo.in

Ref. No.

Date.

Minutes of the meeting of the IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 07.07.2023 (Friday) at the college premises:

Members present in the meeting:

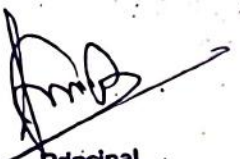
1. Dr. Goutam Bit 
2. Dr. Pinak Dutta, Coordinator, IQAC 
3. Dr. Samik Dasgupta 
4. Dr. Raibatak Sengupta 
5. Dr. Saroj Ghosh 
6. Dr. Sanchali Banerjee 
7. Dr. Madhumita Dalal 
8. Dr. Ishita Aditya 

Agenda:

1. Discussing the progress on SSR report.
2. Extension of purified drinking water facility in the UGC Ladies Hostel facility.
3. Formation of NAAC Steering Committee.

Resolution:

1. The SSR report is placed in the meeting. It is decided that due importance be given on documentary evidences to substantiate our claim.
2. Decided that the facility of purified drinking water be extended to the UGC Ladies Hostel by extending the existing pipeline.
3. Resolved that NAAC Steering be formed with a number of faculty and non-teaching staff members of the college. Decided that the names of the members be finalized in the forthcoming meeting.


Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dist.- Hooghly.



BEJOY NARAYAN MAHAVIDYALAYA

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NAAC ACCREDITED (3rd CYCLE)

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Ref. No.

Date.

Minutes of the meeting of the IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 21.07.2023 (Friday) at the college premises:

Members present in the meeting:

1. Dr. Goutam Bit *Goutam Bit*
2. Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta*
3. Dr. Samik Dasgupta *Samik Dasgupta*
4. Dr. Raibatak Sengupta *Raibatak Sen*
5. Dr. Saroj Ghosh *Saroj Kumar Ghosh*
6. Dr. Sanchali Banerjee *Sanchali Banerjee*
7. Dr. Madhumita Dalal *Madhumita Dalal*
8. Dr. Ishita Aditya *Ishita Aditya*

Agenda:

- i. Reviewing the progress on SSR data uploading
- ii. Preparing students to answer the survey questions send by NAAC.

Resolution:

- i. Some problems occurred in uploading documents. Dr. Raibatak Sengupta is entrusted to make necessary communicate with NAAC contact persons to resolve the matter.
- ii. Decided that different departments be asked to prepare their students for properly responding to the survey questions.

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Minutes of the meeting of the IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 01.08.2023 (Tuesday) at the college premises:

Members present in the meeting:

1. Dr. Goutam Bit *GMB*
2. Dr. Pinak Dutta, Coordinator, IQAC *P.D.*
3. Dr. Samik Dasgupta *Samik Dasgupta*
4. Dr. Raibatak Sengupta *Raibatak Sen A.P.*
5. Dr. Saroj Ghosh *Saroj Kumar Ghosh*
6. Dr. Sanchali Banerjee *Sanchali Banerjee*
7. Dr. Madhumita Dalal *Madal*
8. Dr. Ishita Aditya *Ishita Aditya*

Agenda: 1. Online meeting with the administrator seeking permission to submit SSR

2. Formation of NAAC Steering Committee.

Resolution:

1. An online meeting was held with the administrator and her permission was received for making the submission.

2. After due discussion among the members, it is resolved that the NAAC Steering Committee be formed with the following faculty and non-teaching staff members of the college:

- i. Dr. Shalmoli Chakraborty
- ii. Dr. Bratati Chakraborty
- iii. Mr. Pritiranjana Bag
- iv. Mr. Mantu Ghosh

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Date.

Minutes of the meeting of the IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 25.08.2023 (Friday) at the college premises:

Members present in the meeting:

1. Dr. Goutam Bit *Goutam Bit*
2. Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta*
3. Dr. Samik Dasgupta *Samik Dasgupta*
4. Dr. Raibatak Sengupta *Raibatak Sengupta*
5. Dr. Saroj Ghosh *Saroj Ghosh*
6. Dr. Sanchali Banerjee *Sanchali Banerjee*
7. Dr. Madhumita Dalal *Madhumita Dalal*
8. Dr. Ishita Aditya *Ishita Aditya*

Agenda:

1. Analysis of the progression of DVV process.
2. Construction of roof-top shed above the library.
3. Promoting collaborative research.
4. Pursuing Vidyanjali Project.

Resolution:

1. The IQAC members were entrusted with the responsibility of preparing the students for DVV process.
2. It is resolved that a roof-top shed be set up above the library in order to protect the roof and reduce the heat in the first floor of the library.
3. The faculty members are urged to undertake collaborative research involving several departments.
4. Resolved that correspondences be made with the local school authorities inviting the school students to attend classes offered by college faculty members and visit the college laboratories for better exposure.

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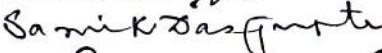


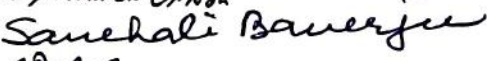


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Ref. No.

Date.

Minutes of the meeting of the IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 15.09.2023 (Friday) at the college premises:

Members present in the meeting:

1. Dr. Goutam Bit 
2. Dr. Pinak Dutta, Coordinator, IQAC 
3. Dr. Samik Dasgupta 
4. Dr. Raibatak Sengupta 
5. Dr. Saroj Ghosh 
6. Dr. Sanchali Banerjee 
7. Dr. Madhumita Dalal 
8. Dr. Ishita Aditya 

Agenda:

- i. Progress of DVV process.
- ii. Revamping the canteen
- iii. Reviving rain water harvesting.

Resolution:

1. Dr. Saroj Kumar Ghosh was entrusted with the responsibility to monitor the DVV preparation process.
2. Resolved that the canteen be upgraded to ensure better facilities to the students.
3. Resolved that the existing rain water harvesting system be revived and additional pits be constructed.



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Ref. No.

Date. ...18.03.24

Ice breaking session with the Co-ordinator and members of IQAC.

Sign : -

1) 

2) Ghosh 18.03.24

3) Ghose 18.03.24

4) Sauchali Banerjee 18/3/24

5) Shyam Sunder Ghosh 18/3/2024

6) Pranab Kirtunia 18/03/2024

7) Malay Ghosh 18/3/24


8) Madhukar Das 18.3.24

9) Raikatak Sen Gupta 18.03.24

Resolutions : - The gist of the discussion is as follows —

1) Distribution of Criteria of NAAC among members -

- Criteria - I (S. Banerjee)
- " - II (R. Sengupta)
- " - III (M. Dalal)
- " - (IV) (K. Haldar)
- " - (V) (S.S. Ghosh)
- " (VI) (S.K. Ghosh)
- " (VII) (M. Ghosh).


Principal
Bajaj Narayan Mahavidyalaya
P.O. - Nachura, Dist. - Hooghly.

Technical support → P. Kirtunia

- 2) The IQA cell coordinator should meet with different sub-committee convenors.
- 3) IQAC will keep soft copy of departmental as well as faculty wise various academic & administrative data, for this a dedicated hard disk (external) will be purchased.
- 4) Dr. Pranab Kirtunia will look after the possibilities to upload the academic data of the faculties in the web cloud & IQAC should have the access to see it.



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Ref. No.

Date. ...28/03/24...

A meeting of IQAC will be held on 05/04/24 at 11.30 am in IQAC room to discuss following agendas -

- 1) AQAR submission (2022-23).
- 2) CAS promotion of 10 faculty members.
- 3) Redistribution of work load among IQAC members following binary accreditation.
- 4) Future plan of IQAC.
- 5) Miscellaneous.

Sign: - 1. 

2. Ghosh 05.04.24.

3. Malay Ghosh 05/04/24.

4. Shyam Sundar Choudhury 05/04/2024

5. Sanchali Banerjee 5/4/24

6. Pranab Khatun 05.04.2024

7. Sanjita Kumar 05/4/24

8. Gopendra Narayan Chakrabarty 2024

9. Paibataki Sen Gupta 05.04.24

10. Madhumita Das 05.4.24



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Date.

- : Resolutions :

The resolutions of the meeting held on 05/04/2024 are as follows —

- 1) Resolved that AQAR data for 2022-23 session is partially prepared and old IQAC body will be requested to submit their data within 12/04/24. It was also resolved that the date line for the said update will be the last week of April.
- 2) Resolved that the files of CAS of 10 faculty members are received by IQAC and letter to sought subject expert and DPI nominee has already been sent to respective departments.
- 3) Resolved that as accreditation by binary system is not yet finalized by NAAC, so the agenda is postponed to the next meeting.
- 4) Resolved that existing process of feedback analysis will be changed in consultation ~~etc~~ with IQAC. It was also resolved that IQAC will prepare an SOP


It is further resolved that from now on IQAC will receive a copy of joining letter of each faculty after returning from faculty empowerment programme.

5. In miscellaneous Dr. Malay Ghosh raises the importance of having asset register and proper annual budget of IQAC.


6. Dr. Shyamsundar Ghosh raised the issue of providing Personal Computer (for doing office work) to the newly appointed faculty members.

The meeting ended with vote of thanks.

Sign: -
1) 

2)  31.05.2024

3)  31.05/2024

4)  31.5.24

5) Raibatakar Ser. 4/5 31.05.24



Principal
Bajaj Narayan Mahavidyalaya
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Date.

A meeting of IQAC will be held on 05/05/2024.
to discuss the following agenda -

- 1) Read and confirmation of previous meeting
- 2) Plan for preparing AQAR - 2023-24.
- 3) Confirmation of SOP.
- 4) Discussion on research and publication activities.
- 5) Miscellaneous.

Sign :-

1)

2)

3)

4)

5)

6.

7.

Resolutions made

Online meeting of IQAC,

Date: May 3, 2024

Resolutions

1. Resolutions of the previous meeting held on April 5, 2024, read by the Coordinator of IQAC and confirmed by present members through raised hands.
2. Resolved that the **academic audit** of 2022-23 will be completed as early as possible. Coordinator assured the present members that a new template for departments would be prepared by him and will be circulated among the IQAC Members. It was also resolved that an academic audit would be made by our IQAC members and it should be present in the SOP of IQAC.
3. Further resolved that the selection of a **nodal teacher**, which is selected by HODs of the departments that act as a bridge between IQAC and various departments. Regarding this respected Principal sir mentioned that it should require a proper process and inclusion in SOP.
4. Considering the lacking of data from the MOU's done it was resolved that IQAC will inform the departments to take online classes and enrich departmental data about MOU.
5. Resolved that seminars will be organized by IQAC on various academic and administrative issues. Dr Bit agreed to initiate the process by inviting a senior resource person on Intellectual Property Rights.
6. It was further resolved that IQAC will seek a report at the earliest from the **Research and Publication sub-committee** and allocation of seed money.
7. Considering the poor percentage of the students from almost ^{all} the departments it was resolved that **free ship model** of the highest attendance of students from every department per semester can be considered (proposed by Dr. Saroj Kr. Ghosh). Dr Bit agreed considering the monetary issues with the allocation of half-free ship about 30 students per semester. This model is unanimously accepted. It was also resolved that it should be present in the SOP of IQAC.
8. It was further resolved that the final Routines of Departments will be uploaded in the website. It was also resolved that Dr P. Kirtunia will look after the matter of uploading.
9. Further resolved that Principal Sir will write a letter to IC, The University of Burdwan, seeking the procedural way to consider the eligibility of writers of book chapters to be considered in CAS.
10. The meeting ~~ended~~ ^{ended} with a vote of thanks from the Chairperson.



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A meeting of IQAC will be held on 31/05/24 to discuss the following agenda -

- 1) Read and confirmation of previous meeting.
- 2) De affiliation of accounting and Management subject.
- 3) Discussions on any new subject affiliation.
- 4) Budget of IQAC contingency for this academic year -
- 5) Discussions on activities of the MOU's signed.

6) Miscellaneous.

Sign: -

- 1)
- 2) Laibatax Sen Gupta
- 3) Cushsh.
- 4)
- 5)

- 6)
- 7)
- 8)
- 9)

Resolutions of IQAC of the meeting held on 31/05/2024

1. Resolved that Coordinator is asked to purchase space from google to maintain the data concerned.
2. Resolved that the SOP prepared by IQAC for IQAC is accepted by the Administer and that will follow from now on.
3. Resolved that for opening of new subjects IQAC will depend on the suggestions made by Academic Sub-Committee. A formal meeting on the said matter, with the Academic Sub-Committee has already taken place. It was also resolved that the said thing will be finalized in the next meeting.
4. It was further resolved that following the repeated recommendations from the NAAC Peer Team members for the opening of PG courses, The IQAC will sought the advice, mainly feasibility and name of course for which PG will be introduced, from the Academic Sub-Committee at the earliest. On this very regard the resolutions made by The respected Administrator of our college is given below-

"Resolved that Academic Advisory Subcommittee will submit a report on the feasibility of opening of PG courses in self-finance mode at its earliest convenience. The committee must note that the NAAC peer team has been recommending the same multiple times."

5. Resolved that the proposed budget of IQAC for the financial year 2024-25 is as follows:

Audio visual system (including wall hanging Monitor, 1 pair of Speakers, Webcam etc.	50,000.00
Hard file cover	7,000.00
Organizing Seminar	50,000.00
Storage device (External Hard disk and Pen drives)	15,000.00
Wall clock	1,300.00
Tiffin allowance (Refreshment)	10,000.00
Contingency	10,000.00

Members Present:

Name

Signature

Dr. Goutam Bit

Dr. Kausik Ghosh

Dr. Malay Ghosh

Dr. Khokan Halder

Dr. Shyamsundar Ghosh

Dr. Pranab Kirtunia

Dr. Saroj Kr. Ghosh

Dr. RAIBATAK SEN GUPTA

Ghosh
Malay Ghosh

Khokan Halder

Shyamsundar Ghosh

Pranab Kirtunia

Saroj Kumar Ghosh

Raibatak Sen Gupta

[Signature]
Principal
Devi Narayan Mahavidyalaya
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ACTION TAKEN REPORT

1. Promotion of 10 faculty members under CAS was conducted successfully.
2. A seminar was organized by IQAC to explain the NEP structure. Special orientation classes were arranged to acquaint the students with the NEP.
3. An existing smart classroom was made fully functional.
4. Facility of purified drinking water was made available to the UGC Ladies Hostel by extending the existing pipeline as per the resolution no. 2 adopted in the IQAC meeting held on 07.07.2023.
5. Founding a sand-pit as part of the rain water harvesting process following as per the resolution no. 3 adopted in the IQAC meeting held on 15.09.2023.

Samik Dasgupta
Coordinator
IQAC
Bejoy Narayan Mahavidyalaya
P.O.-Itachuna, Dist.- Hooghly.
30.01.2025

[Signature]
30/01/25
Principal
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