



Fax & Phone: (03213)272-237/275

BEJOY NARAYAN MAHAVIDYALAYA

[GOVT. SPONSORED]

P.O.-ITACHUNA, DIST.-HOOGHLY, PIN-712147

Website: <http://www.bnmahavidyalaya.org> email: bnmv2012@yahoo.in

Minutes of the meeting of the IQAC held on 22.09.2015

Members present in the meeting held on 22.9.2015

- i. Dr. Goutam Bit
- ii. Dr. Malay Mondal
- iii. Dr. IshitaAditya
- iv. Dr. KausikGhosh
- v. Prof. MahadebSahu

1. The activity of IQAC was reviewed in the meeting and it was resolved that necessary measures be taken to realize the recommendations made by the NAAC Peer team.
2. Resolved that the IQAC body be re-shuffled with the incorporation of new members. The co-ordinator is requested to take necessary measure in this regard.
3. Resolved that adequate measures be adopted to encourage research activity in the college, and library and laboratory facilities be upgraded for the said purpose.
4. Resolved that formats for AQAR be sent to the various departments for collecting necessary details required for filling the AQAR.
5. It is decided that a meeting be convened soon to assign specific responsibilities to the IQAC members.

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Minutes of the meeting of the IQAC held on 11.12.2015

Members present in the meeting held on 11.12.2015

- i. Dr. Goutam Bit
- ii. Dr. Malay Mondal
- iii. Dr. Mohanlal Ghosh
- iv. Dr. Pinak Dutta
- v. Dr. Ishita Aditya
- vi. Dr. Kausik Ghosh
- vii. Dr. Mahadeb Sahu
- viii. Dr. Samik Dasgupta

1. The overall academic situation of the college is discussed in the meeting. Prof. M. Sahu raised the problem of poor attendance of students in classes. Dr. M. Mondal proposes to arrange parent-teacher meeting in order to resolve the problem. Dr. K. Ghosh suggests that the departments be asked to follow the academic calendar, and that such activities be reviewed periodically by the IQAC.

2. Resolved that the departments be asked to pursue the Academic Calendar, and to arrange Guardian Meets to address the problem of poor attendance of students.

3. Resolved that Feedback from the students and the parents be collected from the outgoing students and these are to be analyzed for ensuring better academic performance of the students.

4. Resolved that the responsibility of IQAC be distributed criteria-wise among its teaching members in the following manner:


Teaching-Learning affair- Dr. I Aditya

Research consultancy and extension component: Dr. M. Ghosh

Student support and progression – Prof. M. Sahu

Infrastructure and learning resources: Dr. S Dasgupta

Innovation and best practices: Dr. P. Dutta


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Minutes of the meeting of the IQAC held on 18.12.2015


Members present in the meeting held on 18.12.2015

- i. Dr. Goutam Bit
- ii. Dr. Malay Kumar Mondal
- iii. Dr. Pinak Dutta
- iv. Dr. Ishita Aditya
- v. Dr. Samik Dasgupta
- vi. Dr. Kausik Ghosh
- vii. Dr. Mohanlal Ghosh

1. The problem of inadequate consultancy as pointed out by NAAC peer team was discussed in the meeting. Resolved that necessary initiative be taken to promote consultancy, and Dr. M.Ghosh would look into the matter.

2. In pursuance of the discussion held in the last meeting of the IQAC, it is decided that all the departments be instructed to submit report of their activities throughout the year. They are also to be instructed to maintain the minutes of the departmental meetings, and to preserve documents of parent-teacher meeting. The heads of the departments be asked to submit the updated information relating to departmental profile to Dr. K.Ghosh.

3. Resolved that necessary measures be taken to renovate a part of the existing building which is badly damaged, and adequate toilets for students be constructed on hygienic ground.


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Minutes of the meeting of the IQAC held on 05.02.2016

Members present in the meeting held on 05.02.2016

- i. Dr. S.M.Dan
- ii. Dr. Goutam Bit
- iii. Dr. Malay Kumar Mondal
- iv. Dr. MohanlalGhosh
- v. Mr. Jagannath Nandi
- vi. Dr. Soumen Bhattacharya
- vii. Mr. Gopendra Narayan Chattopadhyay
- viii. Dr. Minati Ghosh
- ix. Dr. Pinak Dutta
- x. Dr. Mahadeb Sahu
- xi. Dr. Samik Dasgupta
- xii. Dr. Ishita Aditya
- xiii. Dr. Kausik Ghosh
- xiv. Dr. Srikanta Bose (Invitee)

1. The inadequacy of collaborative project with industries and consultancy was discussed in the meeting. It was decided that initiative be taken to promote collaboration and consultancy. It was resolved further that necessary initiatives be taken to contract MOU with industries. Dr. S.M.Dan suggested that due limited scope of developing research activities within the existing academic structure of the college, initiatives be taken to rope in research guides for writing papers and pursuing projects.

2. It is resolved that in order to prevent drop-out of the students in the college, special counseling sessions be arranged for both the students and their parents, and that the alumni members be requested to engage themselves in the process.


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3. Dr. S.M.Dan suggested that a comparative study between University success rate and that of the college be made on the regular basis in order to evaluate the academic performance of the students of the college. His proposal was accepted and it was decided that IQAC will ensure this.
4. Dr. Dan suggested further that best practices and research activities be given special attention to, and feedback from various stake-holders be properly analyzed for the benefit of the institution.
5. It was decided that an internal Academic and Audit committee be formed to perform Academic and Administrative audit, and that the coordinator be entrusted to form these committees in consultation with the Principal.
6. It was further decided that an external audit be arranged at the interval of two years, and the Principal be entrusted to form the committee.
7. Resolved that AQAR for 2015-16 will be prepared, and necessary documents will be collected for the purpose.
8. Dr. M.L. Ghosh suggested that necessary initiative be taken to organize National Seminars in the college.



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Minutes of the meeting of the IQAC held on 19.02.2016

Members present in the meeting held on 19.02.2016

- i. Dr. Malay Kumar Mondal
- ii. Dr. Minati Ghosh
- iii. Dr. Mahadeb Sahu
- iv. Dr. Pinak Dutta
- v. Dr. Samik Dasgupta
- vi. Dr. Kausik Ghosh

i) Resolved that in pursuance of the resolution of the last meeting of IQAC, an Internal Academic Audit Committee will be formed with following members:

1. Prof. Rama Mukherjee
2. Dr. Bulu Dan
3. Dr. Malay Ghosh
4. Dr. V.K. Mishra

ii) Resolved further that in pursuance of the same resolutions an Internal Administrative Audit Committee will be formed with the following members:

1. Prof. Debjani Bhattacharya
2. Dr. Shalmoli Chakraborty
3. Dr. Debasis Mukhopadhyay
4. Dr. Manabesh Majumdar
5. Dr. Palas Roy
6. Sri Mantu Ghosh

iii) Resolved that IQAC would prepare a point-wise proforma for the departments to fill in for the purpose preparing AQAR.

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Itachuna, Hooghly

REPORT OF ACTIONS TAKEN BY IQAC IN THE SESSION 2015-2016

IQAC was restructured in compliance with the resolution no. 2 adopted in the meeting of the IQAC on 22.9.2015

In compliance with the resolution no. 3 adopted in the meeting of the IQAC on 22.9.2015 a new laboratory was constructed, and the existing ones were upgraded through purchase of laboratory instruments including digital balance, digital thermo, hygrometer, conductivity meter, digital colorimeter, helium neon laser, microscope, himocytrometer, concert kitchen table, mixer machine, colorimeter, binocular, autoclave, micropipette, spectrophotometer, air oven.

In compliance with the resolution no. 3 adopted in the meeting of the IQAC on 22.9.2015 the library of the college was upgraded by purchasing of books, book shelves.


In compliance with the resolution no.2 adopted in the meeting of the IQAC on 11.12..2015, an academic calendar for the college was prepared, and parent-teacher meeting were arranged department-wise.

In compliance with the resolution no.3 adopted in the meeting of the IQAC on 11.12..2015, feedback from 3rd year outgoing students were collected and was studied.

In compliance with the resolution no.3 adopted in the meeting of the IQAC on 18.12..2015, Extension and renovation of the existing building was made. A toilet was constructed for the use of the students. Construction of shed over the existing building was done.

In compliance with the resolution no.5 adopted in the meeting of the IQAC on 5.2..2016, an internal Academic Audit committee and an Internal Administrative Audit Committee were formed with members from the teaching faculty of the college.

Apart from these, the IQAC took initiative to develop the over-all infrastructure of the college by mobilized the process of digitization of admission and financial system in the college, purchase of projectors for academic purpose, and installation of submersible pump for the use of the students and staff members of the college.



Co-ordinator, IQAC

Co-ordinator
I. Q. A. C.
B. N. MAHAVIDYALAYA
Itachuna, Hooghly.



Principal

Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dt.- Hooghly.